

**Application for Planning Permission
Town and Country Planning Act 1990**

Publication of planning application on council websites

Please note that with the exception of applicant contact details and Certificates of Ownership, the information provided on this application form and in supporting documents may be published on the council's website.

If you have provided any other information as part of your application which falls within the definition of personal data under the Data Protection Act which you do not wish to be published on the Council's website, please contact the council's planning department.

Please complete using block capitals and black ink.

It is important that you read the accompanying guidance notes as incorrect completion will delay the processing of your application.

1. Applicant Name and Address		
Title:	First Name:	
Last Name: Director of Highways, Transport and Waste		
Company Norfolk County Council (optional):		
Unit:	House No.	House Suffix:
House Name: County Hall		
Address 1: Martineau Lane		
Address 2:		
Address 3:		
Town: Norwich		
County: Norfolk		
Country: UK		
Postcode: NR1 2SG		

2. Agent Name and Address		
Title:	First Name: Nicola	
Last Name: Young		
Company Norfolk County Council (optional):		
Unit:	House No.	House Suffix:
House Name: County Hall		
Address 1: Martineau Lane		
Address 2:		
Address 3:		
Town: Norwich		
County: Norfolk		
Country: UK		
Postcode: NR1 2SG		

3. Description of the Proposal			
Please describe the proposed development, including any change of use:			
Creation of a new recycling centre (RC) to deal with household waste and small amounts of trade waste. RC includes creation of a concrete pad and erection of new staff welfare office and reuse shop (with photovoltaic panels) for onsite sale of items suitable for reuse and ancillary small-scale sale of non-recycled items (Christmas trees, logs, compost bins and green waste sacks). Creation of a new access onto the A148 Holt Road with the closure of the eastern end of existing Holt Road and reinstatement to highway verge.			
Has the building, work or change of use already started?	Yes	<input type="checkbox"/> please mark	No <input checked="" type="checkbox"/>

	with a X	
If yes, please state the date when building, work or use were started (DD/MM/YYYY):		(date must be pre-application submission)
Has the building, work or change of use been Completed?	Yes <input type="checkbox"/>	No <input checked="" type="checkbox"/>
If yes, please state the date when the building, Work or change of use was completed (DD/MM/YYYY):		(date must be pre-application submission)

4. Site Address Details		
Please provide the full postal address of the Application site		
Unit:	House No.	House Suffix:
House Name:		
Address 1: Land off Holt Road		
Address 2:		
Address 3:		
Town: Sheringham		
County: Norfolk		
Country: UK		
Postcode (optional): NR26 8TW		
Description of location or a grid reference (must be completed if postcode is not known): Easting: 616284 Northing: 341026		
Description:		

5. Pre-application Advice	
Has assistance or prior advice been sought from the local authority about this application? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
If yes, please complete the following information about the advice you were given (this will help the authority to deal with this application more efficiently). Please put a cross if the full contact details are not known, and then complete as much as possible: <input type="checkbox"/>	
Officer name : Michael Zieja	
Reference: SCR/2022/0003	
Date (DD/MM/YYYY): 24 March 2022 (Must be pre-application submission)	
Details of pre-application advice received? EIA Screening Opinion	

6. Pedestrian and Vehicle Access, Roads and Rights of Way	
Is a new or altered vehicle access proposed to or from the public highway? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
Is a new or altered vehicle pedestrian access proposed to or from the public highway? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Are there any new public roads to be provided within the site? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Are there any new public rights of way to be provided within or adjacent to the site <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
Do the proposals require any diversion/ extinguishments and/or creation of rights of way? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If you answered Yes to any of the above questions please show details on your plans/ drawings and state the reference of the plan(s)/ drawing(s)	

7. Waste Storage and Collection	
Do the plans incorporate areas to store and aid the collection of waste? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	
If yes, please provide details: The site is for the collection and temporary storage of waste.	
Have arrangements been made for the separate Storage and collection of recyclable waste? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No	

Drawings:
PQ3038-HP4-0100-001 Sheringham New Access to Recycling Centre

If Yes, please provide details:
Yes, containers will be on site for the collection and storage of recyclable waste.

8. Neighbour and Community Consultation

Have you consulted your neighbours or the local community about the proposal? Yes No

If Yes, please provide details:
Public consultation on the proposals has been held, including a public exhibition, and is detailed in the Statement of Community Involvement.

9. Council Employee/Member

Is the applicant or agent related to any member Of staff or elected member of the Council? Yes No

If Yes, please provide details:
Member of staff

10. Materials

If applicable, please state what materials are to be used externally. Include type, colour and name for each material:

	Existing (where applicable)	Proposed	Not applicable	Don't know	Drawing references if applicable
Walls		Reuse Shop and Site Office - steel frame, green	<input type="checkbox"/>	<input type="checkbox"/>	
Roof		Reuse Shop and Site Office - steel frame, green	<input type="checkbox"/>	<input type="checkbox"/>	
Windows		Reuse Shop and Site Office - metal frame	<input type="checkbox"/>	<input type="checkbox"/>	
Doors		As above	<input type="checkbox"/>	<input type="checkbox"/>	
Boundary treatments (eg fences, walls)		2.4m chainlink with 3 strands of barbed wire Northern boundary 2.5m living acoustic fence	<input type="checkbox"/>	<input type="checkbox"/>	
Vehicle access and hard-standing		Concrete hard standing in service area and asphalt on public parking areas	<input type="checkbox"/>	<input type="checkbox"/>	
Lighting			<input type="checkbox"/>	<input type="checkbox"/>	
Others (please specify)			<input type="checkbox"/>	<input type="checkbox"/>	

Are you supplying additional information on submitted plan(s)/drawing(s)/design and access statement? Yes No

If Yes, please state references for the plan(s)/drawing(s)/design and access statement:
 Lighting Statement, Drawings: 49868_2001_101_P08 - General Arrangement, 49868_2001_501_P05 - Drainage Layout, 49868_2001_521_P04 - Construction Details, 49868_2001_1101_P06 - Kerbing Layout, 49868_2002_1201_P04 - Road Marking and Signage, 49868_2001_1501_P01 - Building Layout and Elevations, 49868_2001_1502_P01 -Fencing and Gate Details, 49868_2001_1503_P01 - Container Details

11. Vehicle Parking

Please provide information on the existing and proposed number of on-site parking spaces:

Type of Vehicle	Total Existing	Total proposed (including spaces retained)	Difference in spaces
Cars	n/a	14	
Light goods vehicles/public carrier vehicles	n/a		
Motorcycles	n/a		
Disability spaces	n/a		
Cycle spaces	n/a	1 no. cycle racks	
Other (eg Bus)	n/a		
Other (eg Bus)	n/a		

12. Foul Sewage

Please state how foul sewage is to be disposed of: n/a

<input type="checkbox"/> Mains Sewer	<input checked="" type="checkbox"/> Cess Pit
<input type="checkbox"/> Septic Tank	<input type="checkbox"/> Other
<input type="checkbox"/> Package Treatment Plant	

Are you proposing to connect to the existing Drainage system? Yes No

If Yes, please include the details of the existing system on the application drawings and state references for the plan(s) drawing(s):

13. Assessment of Flood Risk

Is the site within an area at risk of flooding (refer to the Environment Agency's flood map showing flood zones 2 and 3 and consult Environment Agency standing advice and your local planning authority requirements for information as necessary).
 Yes No

If Yes, you will need to submit a Flood Risk Assessment to consider the risk to the proposed site.

Is your proposal within 20 metres of a watercourse (eg river, stream or beck)?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Will the proposal increase the flood risk elsewhere?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No

How will surface water be disposed of?

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<input checked="" type="checkbox"/> Sustainable drainage System <input type="checkbox"/> Soakaway <input type="checkbox"/> Main Sewer	<input type="checkbox"/> Existing watercourse <input type="checkbox"/> Pond/lake
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14. Biodiversity & Geological Conservation	
Is there a reasonable likelihood of the following being affected adversely or conserved and enhanced within the application site, or on land adjacent to or near the application site?	
a) Protected and priority species:	
<input type="checkbox"/> Yes, on the development site <input type="checkbox"/> Yes, on land adjacent to or near the proposed Development <input checked="" type="checkbox"/> No	
b) Designated sites, important habitats or other biodiversity features:	
<input type="checkbox"/> Yes, on the development site <input type="checkbox"/> Yes, on land adjacent to or near the proposed Development <input checked="" type="checkbox"/> No	
c) Features of geological conservation importance:	
<input type="checkbox"/> Yes, on the development site <input type="checkbox"/> Yes, on land adjacent to or near the proposed Development <input checked="" type="checkbox"/> No	

15. Existing use	
Please describe the current use of the site: Agricultural	
Is the site currently vacant? <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No	
If Yes, please describe the last use of the site:	
When did this use end (if known)? DD/MM/YYYY (Date where known may be approximate)	
Does the proposal involve any of the following:	
Land which is known to be contaminated?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
Land where contamination is suspected for all or part of the site?	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
A proposed use that would be particularly vulnerable to the presence of contamination	<input type="checkbox"/> Yes <input checked="" type="checkbox"/> No
If you have answered Yes to any of the above, you will need to submit an appropriate contamination assessment.	

Bedsit / Studios	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Unknown type	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Totals							

Bedsit / Studios	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Unknown type	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Totals							

18. Residential Units (including conversion) (Continued)

Does your proposal include the gain, loss or change of use of residential units? NO

If Yes, please complete details of the changes in the tables below:

Proposed Housing							
Social Rented	Not known	Number of Bedrooms					Total
		1	2	3	4+	unknown	
Houses	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Flats & Maisonettes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Live-work Units	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Cluster Flats	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Sheltered Housing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Bedsit / Studios	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Unknown type	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Totals							

Existing Housing							
Social Rented	Not known	Number of Bedrooms					Total
		1	2	3	4+	Unknown	
Houses	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Flats & Maisonettes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Live-work Units	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Cluster Flats	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Sheltered Housing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Bedsit / Studios	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Unknown type	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Totals							

Key Worker	Not known	Number of Bedrooms					Total
		1	2	3	4+	unknown	
Houses	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Flats & Maisonettes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Live-work Units	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Cluster Flats	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Sheltered Housing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Bedsit / Studios	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Unknown type	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Totals							

Key Worker	Not known	Number of Bedrooms					Total
		1	2	3	4+	Unknown	
Houses	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Flats & Maisonettes	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Live-work Units	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Cluster Flats	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Sheltered Housing	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Bedsit / Studios	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Unknown type	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	
Totals							

Total proposed residential units		Total existing residential units	
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TOTAL NET GAIN or LOSS of RESIDENTIAL UNITS (Proposed Housing Grand Total – Existing Housing Grand Total) :

19. All types of Development: Non-residential floorspace					
Does your proposal involve the loss, gain or change of use of non-residential floorspace? <input checked="" type="checkbox"/> Yes <input type="checkbox"/> No					
If you have answered Yes to the question above please add details in the following table:					
Use class/type of use	Not applicable	Existing gross internal floorspace (square metres)	Gross internal floorspace to be lost by change of use or demolition (square metres)	Total gross internal floorspace proposed (including change of use) (square metres)	Net additional gross internal floorspace following development (square metres)
A1	Shops	<input checked="" type="checkbox"/>			
	Net tradable area:	<input checked="" type="checkbox"/>			
A2	Financial and professional services	<input checked="" type="checkbox"/>			
A3	Restaurants and Cafes	<input checked="" type="checkbox"/>			
A4	Drinking establishments	<input checked="" type="checkbox"/>			
A5	Hot food takeaways	<input checked="" type="checkbox"/>			
B1(a)	Office (other than A2)	<input checked="" type="checkbox"/>			
B1(b)	Research and Development	<input checked="" type="checkbox"/>			
B1(c)	Light Industrial	<input checked="" type="checkbox"/>			
B2	General Industrial	<input checked="" type="checkbox"/>			
B8	Storage and Distribution	<input checked="" type="checkbox"/>			
C1	Hotels and Halls of Residence	<input checked="" type="checkbox"/>			
C2	Residential Institutions	<input checked="" type="checkbox"/>			
D1	Non-residential institutions	<input checked="" type="checkbox"/>			
D2	Assembly and Leisure	<input checked="" type="checkbox"/>			
Other	Please specify Welfare and Reuse Shop	<input type="checkbox"/>			77
		<input type="checkbox"/>			
	Total				77

In addition, for hotels, residential institutions and hostels, please additionally indicate the loss or gain of rooms

Use Class	Type of Use	Not applicable	Existing rooms to be lost by change of use or demolition	Total rooms proposed (including changes of use)	Net additional rooms
C1	Hotels	<input type="checkbox"/>			
C2	Residential Institutions	<input type="checkbox"/>			
Other	Hostels	<input type="checkbox"/>			

20. Employment

Please complete the following information regarding employees:

	Full-time	Part-time	Total full-time equivalent	Not known
Existing employees	0			
Proposed employees	4			

21. Hours of opening

Please state the hours of opening for each non-residential use proposed:

Use	Monday to Friday	Saturday	Sunday and Bank Holidays	Not known
Recycling Centre	7am-5pm 1 October – 31 March 7am-6pm 1 April – 30 September	As for Monday-Friday	As for Monday - Friday (Closed Christmas Day, Boxing Day and New Years Day)	

22. Site Area

Please state the site area in hectares (ha) 0.5015

23. Industrial or Commercial Processes and Machinery

Please describe the activities and processes which would be carried out on the site and the end products including, plant, ventilation or air conditioning. Please include the type of machinery which may be installed on site:

n/a

Is the proposal a waste management development? Yes No

If the answer is Yes, please complete the following table:

	Not applicable	The total capacity of the void in cubic metres, including engineering surcharge and making no allowance for cover or restoration material (or tonnes if solid waste or litres if liquid waste)	Maximum annual operational throughput in tonnes (or litres if liquid waste)
Inert landfill	<input checked="" type="checkbox"/>		

Non-hazardous landfill	<input checked="" type="checkbox"/>		
Energy from waste incineration	<input checked="" type="checkbox"/>		
Other incineration	<input checked="" type="checkbox"/>		
Landfill gas generation plant	<input checked="" type="checkbox"/>		
Pyrolysis/gasification	<input checked="" type="checkbox"/>		
Metal recycling site	<input checked="" type="checkbox"/>		
Transfer stations	<input checked="" type="checkbox"/>		
Material recovery/recycling facilities (MRFs)	<input checked="" type="checkbox"/>		
Household civic amenity sites	<input type="checkbox"/>		6000
Open windrow composting	<input checked="" type="checkbox"/>		
In-vessel composting	<input checked="" type="checkbox"/>		
Anaerobic digestion	<input checked="" type="checkbox"/>		
Any combined mechanical, biological and/or thermal treatment (MBT)	<input checked="" type="checkbox"/>		
Sewage treatment works	<input checked="" type="checkbox"/>		
Other treatment	<input checked="" type="checkbox"/>		
Recycling facilities construction demolition and excavation waste	<input checked="" type="checkbox"/>		
Storage of waste	<input checked="" type="checkbox"/>		
Other waste management	<input checked="" type="checkbox"/>		
Other developments	<input checked="" type="checkbox"/>		

Please provide the maximum annual operational throughput of the following waste streams:

Municipal	5634 tonnes
Construction, demolition and excavation	300 tonnes
Commercial and industrial	36 tonnes
Hazardous	30 tonnes

If this is a landfill application you will need to provide further information before your application can be determined. Your waste planning authority should make clear what information it requires on its website.

24. Hazardous Substances

Does the proposal involve the use or storage of any of the following materials in the quantities stated below?

Yes No Not applicable

If Yes, please provide the amount of each substance that is involved:

Acrylonitrile (tonnes)	Ethylene oxide (tonnes)	Phosgene (tonnes)
Ammonia (tonnes)	Hydrogen cyanide (tonnes)	Sulphur dioxide (tonnes)
Bromine (tonnes)	Liquid oxygen (tonnes)	Flour (tonnes)
Chlorine (tonnes)	Liquid petroleum gas (tonnes)	Refined white sugar (tonnes)

Other:	Other:
Amount tonnes:	Amount (tonnes)

25. Certificates		
One certificate A,B,C or D must be completed, together with the Agricultural Holdings Certificate with this application form		
Certificate of Ownership – Certificate A		
Town and Country Planning (General Development Procedure) Order 1995 Certificate under Article 7		
I certify/The applicant certifies that on the day 21 days before the date of this application nobody except myself/the applicant was the owner (<i>owner is a person with a freehold interest or leasehold interest with at least 7 years left to run</i>) of any part of the land or building to which the application relates.		
Signed – Applicant:	Or signed – Agent:	Date (DD/MM/YYYY)
Certificate of Ownership – Certificate B		
Town and Country Planning (General Development Procedure) Order 1995 Certificate under Article 7		
I certify/The applicant certifies that I have/the applicant has given the requisite notice to everyone else (as listed below) who, on the day 21 days before the date of this application, was the owner (<i>owner is a person with a freehold interest or leasehold interest with at least 7 years left to run</i>) of any part of the land or building to which this application relates.		
Name of Owner	Address	Date Notice Served
Denny's Construction Limited	Foxhill Sheringwood, Beeston Regis, Sheringham, NR26 8TS	01 February 2023
Signed – Applicant:	Or signed – Agent: N Young	
Certificate of Ownership – Certificate C		
Town and Country Planning (General Development Procedure) Order 1995 Certificate under Article 7		
I certify/The applicant certifies that:		
<ul style="list-style-type: none"> • Neither Certificate A or B can be issued for this application • All reasonable steps have been taken to find out the names and addresses of the owners (<i>owner is a person with a freehold interest or leasehold interest with at least 7 years left to run</i>) of the land or building, or part of it, but I have/the applicant has been unable to do so. 		
The steps taken were:		
Name of Owner	Address	Date Notice Served
Notice of the application has been published in the following newspaper (circulating in the area where		

the land is situated):		
On the following date (which must not be earlier than 21 days before the date of the application):		
Signed – Applicant:	Or signed – Agent:	Date (DD/MM/YYYY)

25. Certificates (continued)

Certificate of Ownership – Certificate D
Town and Country Planning (General Development Procedure) Order 1995 Certificate under Article 7

- Certificate A cannot be issued for this application
- All reasonable steps have been taken to find out the names and addresses of everyone else who, on the day 21 days before the date of this application, was the owner (*owner is a person with a freehold interest or leasehold interest with at least 7 years left to run*) of any part of the land to which this application relates, but I have/the applicant has been unable to do so.

The steps taken were:

Notice of the application has been published in the following newspaper (circulating in the area where the land is situated):

On the following date (which must not be earlier than 21 days before the date of the application):

Signed – Applicant:	Or signed – Agent:	Date (DD/MM/YYYY)
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Agricultural Holdings Certificate
Town and Country Planning (General Development Procedure) Order 1995 Certificate under Article 7

Agricultural Land Declaration – You must complete either A or B
(A) None of the land to which the application relates is, or is part of, an agricultural holding.

Signed – Applicant:	Or signed – Agent: N Young	Date (DD/MM/YYYY) 10.02.2023
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B) I have/The applicant has given the requisite notice to every person other than myself/the applicant who, on the day 21 days before the date of this application, was a tenant of an agricultural holding on all or part of the land to which this application relates, as listed below:

Name of Tenant	Address	Date Notice Served

Signed – Applicant:	Or signed – Agent:	Date (DD/MM/YYYY)
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26. Planning Application Requirements - Checklist

Please read the following checklist to make sure you have sent all the information in support of the proposal. Failure to submit all information required will result in your application being deemed invalid. It will not be considered valid until all information required by the Local Planning Authority has been submitted.

3 copies of a completed and dated	<input checked="" type="checkbox"/>	The correct fee:	<input checked="" type="checkbox"/>
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application form			
3 copies of the plan which identifies the land to which the application relates drawn to an identified scale and showing the direction of North:	<input checked="" type="checkbox"/>	3 copies of a design and access statement:	<input type="checkbox"/>
		3 copies of the completed, dated Article 7 Certificate (Agricultural Holdings):	
3 copies of other plans and drawings or Information necessary to described the subject of the application:	<input checked="" type="checkbox"/>	3 copies of the completed, dated Ownership Certificate (A, B, C or D – as appropriate):	<input checked="" type="checkbox"/>

27. Declaration

I/we hereby apply for planning permission/consent as described in this form and the accompanying plans/drawings and additional information.

Signed – Applicant:	Or signed – Agent: N Young	Date (DD/MM/YYYY) 10/02/2023	(date cannot be pre-application)
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28. Applicant Contact Details

Telephone numbers		
Country Code: +44	National No. (0)1603 224439	Extension No.
Country Code:	Mobile No. (optional)	
Email Address (optional): nicola.young2@norfolk.gov.uk		

29. Agent Contact Details

Telephone numbers		
Country Code	National No.	Extension No.
Country Code	Fax No. (optional)	
Email Address (optional)		

30. Site Visit

Can the site be seen from a public road, public footpath, bridleway or other public land?
 Yes No
 If the Planning Authority needs to make an appointment to carry out a site visit, whom should they contact? *(please select only one)*
 Agent Applicant Other (if different from the agent/applicant's details)
 If other has been selected, please provide:

Contact name: Nicola Young	Telephone No. 01603 224439
Email Address: nicola.young2@norfolk.gov.uk	